



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
October 18, 2023 - Minutes

Board Members: Marilyn Moquino, Sylvia Ramos Cruz, Dagney Townsend

City Representatives: James de Champlon, Bree Ortiz, Steven Pettingill, Abigail Garcia-Huff

Public: Adonica Gravengood, Ramona Tafoya

James established that there was a quorum and called the meeting to order at 4:04 p.m.

Sylvia motioned to approve the Agenda; the motion was seconded and approved unanimously.

Sylvia motioned to approve the Minutes the motion was seconded and approved unanimously.

Nominations were opened up to the floor for the positions of Chairperson and Vice-Chairperson. Dagney nominated Marilyn Moquino as Chairperson and Sylvia nominated Dagney as Vice-Chairperson.

Sylvia made a motion that the slate of candidates of Marilyn Moquino for Chairperson and Dagney Townsend for Vice-Chairperson be submitted for approval by acclamation, the motion was seconded and approved unanimously.

Meeting adjourned at 4:17 p.m.

Board Members: Marilyn Moquino, Sylvia Ramos Cruz, Dagney Townsend

City Representatives: James de Champlon, Bree Ortiz, Steven Pettingill, Abigail Garcia-Huff

Public: Adonica Gravengood, Ramona Tafoya

Marilyn established that there was a quorum and called the meeting to order at 4:18 p.m.

Public Comments: Marilyn reported that a vendor had told her that another vendor was carrying a knife strapped to their belt on the Portal a few days prior to Balloon Fiesta.

Portal Manager's Report:

James de Champlon, the Portal Market manager reported to the Board that his last day working for the City will be Friday, October 20, 2023. As a timelapse is anticipated before a replacement for the Portal Market manager can be found:

- Lotteries will not require registration, all vendors will be included in each weekly lottery until further notice.
- Daily space assignments will be self-administered, with monitoring by City staff as available until further notice.

- Contact City Staff, as needed by email at: portalvendors@cabq.gov

After a lengthy discussion over how lotteries will be administered by the City in this interim term, it was generally agreed that the Vendor Representatives would work to find a consensus among the vendors over how lotteries might be administered, review any such proposal with the Portal Market Advisory Board members, and then submit their findings to City staff for review.

Handcrafted Guideline Regarding the Use of Slabs:

This topic was tabled as a topic to be taken up at a future meeting.

Old Business: There was no Old Business discussed.

New Business: There was no New Business discussed.

Upcoming Board meeting: 12/20/23, from 4 to 5 p.m., at the Albuquerque Museum.

Board Meeting dates for FY24: 2/21/24, 4/17/24, and 6/12/24

Meeting adjourned at 5:03 p.m.